



Report of the Chief Auditor

Audit Committee – 9 April 2019

DBS Process Update

Purpose:	At Audit Committee's request, this report provides an overview of the DBS verification process.
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For Information	

1. Introduction

1.1 As requested at the last Audit Committee meeting, the Service Centre Helpdesk & DBS/SCW Manager was asked to provide a briefing note to the Committee outlining the Council's DBS verification process.

1.2 The briefing note can be found in Appendix 1.

2. Equality and Engagement Implications

2.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

2.2 There are no equality and engagement implications associated with this report.

3. Financial Implications

3.1 There are no financial implications associated with this report.

4. Legal Implications

4.1 There are no legal implications associated with this report.

Background Papers: None

Appendix 1 – DBS New Starter and Renewal Process Briefing Note